



THPRD Cedar Mill Farmers' Market 2010 Vendor Application / Agreement



THPRD's Cedar Mill Farmers' Market is held in the Sunset Mall parking lot across from Sunset High School and Sunset Park on NW Cornell Road, one block west of NW Murray every Saturday May 8 – October 30, 2010.
 Hours: 8 – 1 from May – August and 9 – 1 during Sept & Oct. *In October, stormy weather = no market.* Please direct questions to Market Manager, Dina Gross, at cmfmarket@gmail.com or 503-913-7733. www.cmfmarket.org
Please see Rules document for mailing address and other important information.

SECTION ONE – FARMER/VENDOR INFORMATION: **home contact info is optional*

Farm/Vendor's Business Name:	Business Phone:
Owner/Applicant Name:	Business Email:
Complete Mailing Address:	
Business/Farm Physical Location:	
Note: Market management reserves the right to farm/nursery inspection, including by contracted inspector. Please notify market manager if you do not wish to have business phone/email released to people making inquiries for such.	
*Home Phone:	Cell Phone: *Home Email:

Description of crops or items you intend to sell: (please attach a separate sheet if needed)

Crops & Approximate Availability Dates:

List family members / employees who may sell for you:

If samples will be offered or prepared food sold, list expiration date of each helper/employee's food handlers' card. These cards are required on site, along with hand-washing station as per county regulations.

Name:	Phone & Email:	Food-handler's Card Exp. Date, if sampling:

List other farmers you represent & other markets at which you sell:

List & enclose copies of any licenses & permits required by the state or county:

SECTION TWO – SUPPLEMENTAL INFORMATION REQUIRED FOR PROCESSED AND PREPARED FOODS, AS WELL AS FOR ARTS & CRAFTS AND OTHER NON-FARM PRODUCTS. PLEASE COMPLETE THIS SECTION IF APPLICABLE:

Source of ingredients and raw materials (e.g., grow yourself, purchase from wholesaler or other farmer, local materials); please be specific and use extra paper if necessary.
Is any part of the processing, preparation, or production not done by you or your employees? If yes, then please describe, using extra paper if necessary:
If products are processed or prepared foods, you must provide address of certified kitchen used, and include copy of kitchen's license.

SECTION THREE – INDICATE DATES OF PARTICIPATION & BOOTH SIZE:

Dates wishing to attend in 2010:

(circle all dates you intend to participate; update manager promptly if change becomes necessary):

May 8, 15, 22, 29

Market Manager will discuss and confirm workable dates with each vendor pre-season and as the season progresses.

June 5, 12, 19, 26

Vendor's indication here of desired dates is used by the Market Manager in creating schedule; participation is not guaranteed.

July 3, 10, 17, 24, 31

October markets are "weather-dependent"; also note the possibility of use of a sheltered site on some October dates. Vendors will be kept posted.

August 7, 14, 21, 28

September 4, 11, 18, 25

October 2, 9, 16, 23, 30

Site fees need to be prepaid at least one week in advance. Enclose your first Saturday's fee with this application, due by April 23 for weeks 1, 2, & 3 for priority space assignments. For other dates, application is accepted with approx. 15 - 22 day advance; participation is dependent on space availability & acceptance by Market Board. Make all checks payable to: Tualatin Hills Park & Recreation District. Please indicate booth size/type desired. Placement not guaranteed.

- o Each new applicant pays a \$15 application fee with the 2010 application. A new applicant is considered one who has not participated in the Market in either of the previous 2 seasons.
- o Each applicant indicates desired booth size & submits one of the following booth deposits:
 - o a \$25 deposit for a 10'x10' booth
 - o a \$45 deposit for a 10'x20' booth

► indicate here what size booth you plan to use this season _____

Please study the new 2010 booth fee schedule on website (www.cmfmarket.org); be aware that actual fee will be determined by booth size and placement within the market, including premium for corner placement. To simplify the application process, deposit is either \$25 or \$45 for first participation date, + app. fee. For planning purposes, all booth sizes varying from these standards require discussion with Manager; fees will be worked out proportionately. During the season, payment each week reserves vendor a site for the next Saturday of participation. At the market on Saturday, vendors pay their next date's fee between 12:55 and 1:15 p.m. Prepaid fees are not refundable. Failure to show up on planned date results in complete forfeiture of this "deposit". See vendor rules for further information and for mailing address for Cedar Mill Farmers' Market application, fees, and deposits.

Agreement: I request to sell at the THPRD Cedar Mill Farmers' Market. **By signing this application, I state that I have thoroughly read and agree to all stipulations of this document and to the THPRD Cedar Mill Farmers' Market Vendor Rules, Policies, Regulations, and Other Information document.** I agree to all applicable laws, agreements, codes, and regulations. I agree to cooperate with Market management and to pay the required booth fee and to forfeit said fee for participation failure without 3-day cancellation notice. I understand that I must get confirmation of cancellation from the Market Coordinator in order to be released from booth fee. I agree that if at any time I occupy the premises in a manner contrary to the rules or the spirit of the THPRD Cedar Mill Farmers' Market, or in a manner that is offensive or hazardous to the public, other vendors, or other tenants of the Sunset Mall property, upon request of Market staff, I shall immediately cease the offending conduct. I understand that failure to conform is cause for immediate revocation of agreement and removal of my property and person from the premises, at my expense.

I agree to use the utmost care of the facilities and properties of the Sunset Mall & Kimco Realty Corp. I agree to indemnify and hold harmless Tualatin Hills Park & Recreation District, THPRD Cedar Mill Farmers' Market, Sunset Mall, Kimco Realty Corp., and any other sponsors, partners, or contributors, and their officers, directors, employees, volunteers, representatives, and agents, from and against all liability, claims, demands, losses, costs (including reasonable attorney fees), damages, levies and causes of action or suits of any nature whatsoever, including claims arising by reason of accident, injury, or death caused to persons or property of any kind, arising out of or in connection with, an incident or my activities at THPRD Cedar Mill Farmers' Market. I agree to park my vehicle/trailer in a location agreeable to the Market manager, the property owner, & local businesses. I certify that any products I sell (listed on this application &/or on an attached sheet) are produced in accordance with all county, state and federal laws. Copies of necessary permits or licenses must be provided with this application.

Please mail completed application, copies of necessary permits and licenses, and payment (with all checks payable to "THPRD") to address supplied in THPRD Cedar Mill Farmers' Market document "2010 Vendor Rules, Policies, Regulations, & Other Information" or, in season, deliver in person to the Market Manager (at the Market). Please direct questions to the Market Manager, Dina, at 503-913-7733.

Signature _____ Date _____